

**AFC CLUBS COMMITTEE  
NOTE TO EXECUTIVE COMMITTEE  
3 OCTOBER 2018**

**1            PLAYER REGISTRATION**

As part of player registration the AFC are now requesting player email addresses. Registration is a process to identify a player previously achieved with name, address and date of birth. Email addresses are not needed to identify an individual. There is a risk that the AFC may put clubs at risk by insisting email is supplied for registration (which involves the clubs passing on such personal data which is not required to identify an individual to third parties, including the AFC and the FA) if those clubs have not asked players for their consent to this, and this may be a breach of GDPR.

Ian Andrews and James Whitmarsh have explained that email is required by WGS in order to use the new MatchDay App. If clubs do not want to use MatchDay App, are they still required to supply email addresses? Old Woodhouseians and Witan have been told they do not need to supply email addresses in order for players to be registered.

It was agreed the following points should be put to the AFC Executive Committee at its next meeting:

- (a) The Clubs Committee consider that the temporary suspension of being required to provide email addresses (as currently extended to Old Woodhouseians and Witan) should be extended to all clubs for the duration of this season and, particularly, pending an adequate response to (b) below;
- (b) Why are email addresses being requested?

Once the above matters have been discussed with the AFC Executive Committee, there needs to be a clear communication from the AFC on this as to whether email addresses are compulsory, why email addresses are required and how they will be used and who they will be passed on to. Furthermore, guidance and information for anyone who does not want to supply their email addresses will be needed. The AFC pages on DPA 2018/GDPR therefore will need updating.

**2            COMMUNICATIONS WITH CLUBS**

It was discussed that the Clubs Committee should act as a conduit for communications from clubs to the AFC on matters which clubs felt were of great importance. The committee agreed that there needed to be a clear distinction between day to day club matters (such as fixture queries, complaints about clubs or referees, low marks etc), which were primarily dealt with by Ian Andrews as AFC Secretary and also the League Match Secretaries and other league officers, and issues which went to the core of running a club (such as GDPR compliance or safeguarding). It was suggested that Ian Andrews, who currently shoulders the burden of the vast majority of this correspondence, be asked what he thought would be an appropriate split and whether there were matters he felt would be helpful for the Clubs Committee to be the channel of communication for. It was agreed that Ian should be approached on this at the next Executive Committee.

Following such a discussion with Ian Andrews and approval by the AFC Executive Committee, the committee agreed that Simon Goldring (as Chair of the Clubs Committee) should send an email to all clubs introducing the Clubs Committee, explaining its remit and encouraging clubs to engage with the committee.

**3            TERMS OF REFERENCE**

It was discussed that there was a generally open remit and perhaps, for now, some over-arching principles (as follows) would be appropriate:

- (a) The Clubs Committee shall be a conduit for communication for clubs to the AFC on matters concerns the running of a club (rather than day to day club matters);
- (b) The Clubs Committee shall act in the best interests of the clubs; and
- (c) The Clubs Committee shall seek, where appropriate, to make proposals to the Executive Committee to improve the running of clubs/playing experience for clubs/players.