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| --- | --- | --- | --- | --- | --- | --- |
| **<Insert Club Name>** | | | | Ground Address : **<insert ground address or addresses>** | | |
| **Activity:** ***Participant Football Activities*** | | Assessment Carried out by: **<insert person’s name>** | | | Date: **<insert date>** |  |
| **Key to Persons at Risk / Affected Groups:** | | | | | | |
| A = Members | | B = Opponents / Other facility users | | | C = Match Officials | D = Spectators |
| **Key to Risk Rating:** *If there is any item with a rating of 4 or 5 following mitigation steps being implemented then further mitigation steps should be considered.* | | | | | | |
| 1 = Very low risk | 2 = Low risk | | 3 = Medium risk | | 4 = High risk | 5 = Very high risk |

**Compliance checklist** *[to be completed following risk assessment but before submission to the AFC]*

*\*tick each box to confirm completed action*

|  |  |
| --- | --- |
| Covid-19 Officer appointed |  |
| Covid-19 risk assessment completed |  |
| Players informed of and provided copy of the FA return to football guidance |  |
| Sanitisation kits provided to each team and provided throughout any playing facility |  |
| Track and trace guidance provided to captains of each team |  |
| Cashless payment methods for match subs & refs payment arranged |  |
| Changing rooms and showers closed until further guidance from the FA |  |
| Social distancing measures put in place for access to toilets and/or clubhouse |  |
| 3rd Party Pitch Provider has supplied their risk assessment |  |

**Initial or signature of Club Officer completing Covid-19 risk assessment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

| **#** | **Action/Hazard** | **Affected groups** | **Mitigations put in place** | **Risk level**  **(post mitigations)** | **Review Post Activity and by whom** |
| --- | --- | --- | --- | --- | --- |
| 1 | Covid-19 Officer appointed | ABCD | Covid-19 Officer appointed. If no officer is formally appointed, it will be by default the Chairman. | N/A | Chairman and/or Club Secretary to inform AFC of the identity of the Covid-19 Officer. Club members should also be informed of the identity of the Covid-19 Officer.  Covid-19 Officer to refresh risk assessment every six weeks or if Government guidelines/FA guidance changes. |
| 2 | FA Covid-19 “back to football” guidance | A | All players to be sent a copy of the FA return to football guidance. | N/A | Covid-19 Officer to ensure club wide circulation of the FA guidance. New players should be provided the guidance as part of any joining information. |
| 3 | Arrangements for maintaining social distancing | ABCD | All players and spectators are to be reminded about the requirements to social distance by club officers/team captains prior to match.  Cones used to de-mark social distancing requirements at pitch. | 3 | Captains/club officers to monitor adherence and reiterate rules at regular intervals. |
| 4 | Confirmation of Match Day protocols | BC | Confirmation of protocols in place at home ground to be included in the email to opposition and referee. | 3 | Match Secretary to check with home teams following game to make sure opposition and referee were fully aware of the match day arrangements and to see if they could suggest any changes or improvements. |
| 5 | Use of Facilities | ABC | All players and Match Officials are to arrive at fixtures changed and ready to play football.  Changing Facilities will remain closed until further guidance received.  Toilet facilities will be made available and hand sanitiser available if handwashing facilities are unavailable. | 3 | Captains to report back to Covid-19 Officer if facilities are unavailable or if hand sanitiser / soap / hot water not available.  3rd Party pitch providers/hirers must have provided their risk assessment to home club. |
| 6 | Travel arrangements | ABCD | All players, match officials and spectators are to travel to games or training in accordance with current Government guidelines, with travel in their own vehicle, walking or cycling to be preferred if possible. | 4 | All players and match officials are to make available how they arrived to games upon request. |
| 7 | Team sheet | AC | All player’s names to be written on the team sheet and a copy electronically sent to referee no later than 10am on matchday  Captains to verbally advise referees of any changes before ko. | 4 | Captain or relevant officer to record full team names on WGS as soon as practicable following full time. |
| 8 | Track and trace register | ABCD | Register of all players and spectators for each team is maintained by captain/Covid-19 Officer for 21 days. Contact details for any spectators who are not registered players must be contained on the register.  Only names of players who are registered on WGS need be included, but WGS to be updated with all current telephone numbers (and if possible email addresses) of all players by 31 August 2020 and maintained on an ongoing basis. | 3 | Covid-19 Officer to ensure that WGS is up to date and that changes / additions and deletions of players’ contact details are updated as they change. |
| 9 | Hydration | A | All players are to provide their own water/drinks. | 3 | Report back by team captain of any player not bringing their own water bottle. Player to be sent a reminder of their duty of care to everyone and themselves. |
| 10 | Football equipment | ABC | All equipment is to be cleaned prior to and after the game.  All footballs and goalkeeper’s gloves are to be sanitised prior to the game, in any drinks breaks, at half time and during the game. Captains to ensure they have sanitiser spray at every match (home and away). | 3 | Adequate supply of sanitiser spray made available to each team captain. |
| 11 | Personal hygiene | ABC | Players to be reminded that spitting is to be avoided.  Each player is encouraged to bring their own hand sanitiser, but captains also provided with a large hand sanitiser gel for team use before the game, at half time and after the game.  Goalkeepers to provide personal gloves. | 3 | Report back by team captain of any player not sanitising hands. Player to be sent a reminder of their duty of care to everyone and themselves. |
| 12 | Payment of match subs and Match Officials | AC | Cashless payment method adopted for payment of match subs.  Payment of officials to be made via bank transfer if possible. | 3 | In the event cash payments are necessary, team captain should report back to Covid-19 Officer. If repeat use of cash, Covid-19 Officer to consider further mitigation if appropriate. |
| 13 | Provision of first aid | ABC | FA First Aid guidance to be provided to each team captain. First Aid should not be given unless in compliance with the FA guidance. | 5 | Adequate supply of basic first aid equipment to be made available to each team captain. |
| 14 | Training sessions | A | All players will book their place for training sessions. Anyone that does not book will not be permitted entrance.  Places are limited and will be given out on a first come first served basis. All training groups will be limited to 30 people.  Separate training areas are permitted for separate training groups, but strict adherence to those training areas is necessary.  Bibs should not be used. Players should be asked to bring multiple tops (eg a black/white top and a coloured top).  Training equipment should be limited to the bare minimum required.  In all settings before and after the session, and in any breaks, all participants should practise social distancing. | 3 | Training protocols to follow strict FA guidance and any players not following guidelines will not be allowed to participate and not selected to play. |